



TRANG LE



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WORK EXPERIENCE

Sept 2012 – now

Self – employed

VSL teacher (VSL = Vietnamese as a second language)

- Teach Vietnamese for expats and Viet Kieu
- Teach business Vietnamese for corporations
- Train employees to take language test (OPI test)
- Manage EZvietnamese (training teachers , recruiting, writing curriculum, developing learning resources, being responsible for teaching quality)

Jan 2011 – Aug 2012

VLS (Vietnamese Language Studies)
Floor 4, CMARD building
45 Dinh Tien Hoang street, district 1, HCMC

VSL teacher

Teach Vietnamese for foreigners

- Survival Vietnamese
- Basic Vietnamese
- Professional Vietnamese
- Vietnamese pronunciation

2008 – 2012

STEP UP English center

English teacher

- Communication English
- TOEIC

2010 – 2011

Minh Phuong company

Tour guide

Guide the tourists in city tours.

PROJECTS INVOLVED

2018

Personal Development Workshop

Interpreter

The workshop was about neuro language programming.

Main business specialty: personal development

2015

Mentoring projects
From CHUM organization

Translator

CHUM is non-profit organization whose mission is supporting youth in learning and developing themselves. They need some volunteers who help them translate articles.

Main business specialty: social skills

Sep 2013

Agile software development project

Interpreter

It was a 2-day conference aiming to introduce the benefit of Agile and promote this software to companies.

Main business specialty: Information technology

2013
Writing course books teaching Vietnamese for foreigners
 Vietstudies school

Writing books
 It's a short-term project. Vietstudies need some teachers who have professional experience in teaching Vietnamese to join in writing course books.
Main business specialty: Language education

2012
Overseas Education project

Translator
 The university from Australia wanted to make joint program with University of Law HCMC
 The schools from overseas aimed to raise enrolment from Vietnamese students.
Main business specialty: Education

2011
Cooking project

Personal interpreter
 An Australian chef wanted to know about Vietnamese cuisine and food in Lunar New Year. She needed a translator for her appointment with Ms. Cam Van who is a popular TV chef in Vietnam.
Main business specialty: Cooking

2008 – 2012
Book translating project

Translator
 Translating books which are about cooking, technology, teaching children, ...
Main business specialty: Cooking, technology, language teaching

Sept 2010

Personal interpreter
 A British company needs a translator from English to Vietnamese and vice versa, so they can understand more about Vietnamese market.
Main business specialty: Electricity, Technology, Plastic and printing industry

EDUCATION

2007 - 2011
 University of Social Sciences and Humanities
 Bachelor of Arts, Linguistics

PERSONAL PROFILE

+ Characteristics: enthusiastic, patient, creative, optimistic
 + Interests: Arts, culture, language, teaching games
 + Mottoes:
 All things are possible until they are proved impossible.
 Life is 10 percent what happens to me and 90 percent how I react to it.

LANGUAGE SKILLS

	Basic user	Independent user	Proficient user
English			✓
Chinese		✓	
Korean	✓		